

Diocese of Metuchen

Fire Safety & Inspection Form

Parish/School Location: _____

Address: _____

Date: _____

Survey Person: _____

Location & Description	Satisfactory	Non-Satisfactory	N/A	Comments
Smoke Detectors - all floors, ceilings, walls				
Fire Extinguishers				
Housekeeping				
Emergency Exit Signs				
Emergency Lights				
Combustibles on walls (especially schools)				
Storage under stairwells				
Seasonal Displays				
Fire Doors and Closed				
Portable lights on Altar				
Gas/propane storage and use				
Candles & Incense				
Choir Loft Railing/Stair Rails				
Emergency Exits				
Boiler Certificate				
Boiler Room Housekeeping				
Boiler/HW Heater vent pipes-clearance				
Ladders - condition/use				
Paint Storage - metal cabinet				
Chemicals - Locked-up-Hazardous?				
Electrical Panel				
Blocked Exit Doors				
Housekeeping				
School Security - Open Doors				
Kindergarten & Pre-K: Rubber Mats, Climbing Equipment				
Fire Extinguisher				
Emergency Exit Signs				
Emergency Lights				
Emergency Exits				
Boiler Certificate				
Smoking Controlled				
Use of portable heaters				
Birds nests in steeples near lights				
Lightning Protection				

(See Page 2)

