



DIOCESE OF METUCHEN DEPARTMENTAL MISSION STATEMENTS

ADMINISTRATIVE SERVICES

Office of Cemeteries

The Office of cemeteries assists the Bishop of Metuchen in exercising the Corporal Works of Mercy of burying the dead by ensuring a proper burial for all baptized Catholics, reaching out to our families in their time of need and supporting all parishes with cemeteries in their exercise of the Corporal Works of Mercy of burying the dead.

Office of Finance

The Office of Finance assists the Bishop of Metuchen by providing proactive financial services and guidance, promoting sound fiscal policies and procedures throughout the Diocese of Metuchen.

Office of Human Resources

The Office of Human Resources works in partnership and collaboration with clergy and lay staff throughout the diocese to provide personnel support and guidance, recommend and administer comprehensive benefit programs, and advocate work environments that respect the dignity of work, as well as the rights and responsibilities of each.

Office of Information Systems

The objective of the Office of Information Systems is the management, development, implementation, support and guidance of technology based systems for the purpose of creating an environment whose facilities and services enable the accomplishment of our ministries, schools and parishes of the Diocese in implementing their mission.

Office of Insurance

The Office of Insurance serves all areas of the Diocese in the offering of insurance guidance, not only at the time of claim, but also in the management of potential risk to avoid claims.

Office of Property & Facilities Management

Property & Facilities Management assists and serves the Bishop of Metuchen and the parishes, schools, ministries and community needs in all four counties by providing assistance in all aspects of property development and maintenance along with coordinating special events within the Diocesan Center.

BISHOP

Office of Worship & Episcopal Ceremonies

The Office of Worship and Episcopal Ceremonies assists and advises the Bishop in his role as liturgist in deepening and strengthening liturgical life within our diocesan and parish communities.

CHANCELLOR

Office of the Chancellor

The Office of the Chancellor assists the Bishop of Metuchen by promoting greater understanding of and applying universal and diocesan Church law and policy.

CLERGY & RELIGIOUS PERSONNEL

Office of the Diaconate

The Office of the Diaconate assists the Bishop of Metuchen in the implementation of the processes and procedures identified in the National Directory for the Formation, Ministry, and Life of Permanent Deacons in the United States. The office supports the community of ordained deacons and their wives. It also focuses its efforts to enlist a new group of devout and competent men into the diaconal ministry of the Church. The office extends its effort in the recruitment, selection, and training of such men who through prayer and discernment have recognized their calling to the clerical state.

Office of Hospital Chaplaincy

To be developed by Director of Hospital Chaplaincy.

Office of Ministry to Priests

Office of Ministry to Priests exists to help priests of the Diocese of Metuchen to rediscover the great gift of their priesthood and the great asset that they are to each other in that rediscovery

Office for Priest Personnel

The Office of Priest Personnel collaborates with the Bishop of the Diocese of Metuchen in the assignment of the priests in the Diocese of Metuchen for the mission of the Church. The office also provides resources to assist our priests with the necessary competencies to do so.

Office of Prison Ministry

The Office of Prison Ministry functions as a reflection of the Church's social justice teaching, particularly as it applies to the criminal justice system. The office serves as a resource for parishes and the faithful by providing information and ministry opportunities for clergy and laity in correctional institutions within the borders of the diocese. The Director of Prison Ministry serves as the direct representative of the Bishop, as well as the Catholic Church's presence to the incarcerated and to those who work in the various institutions. The office insures the availability of Mass and the Sacraments, bible study, personal formation and counsel. It also acts as a liaison to the families of the incarcerated and counsel.

Office for Religious

The Office for Religious links the Bishop of the Diocese of Metuchen to its members of Consecrated Life living and/or ministering in the Diocese. Its mission is primarily one of service: service to the Bishop when acting as his representative; service to the members of Consecrated Life; service to the Diocese by supporting, in whatever ways possible, the vocation to Consecrated Life.

Office of Vocations

The Office of Vocations prayerfully promotes awareness initiatives and programs to the parishes, priests and seminarians of the Diocese in furtherance of seeking out and supporting individuals that are being called to the Ministerial Priesthood of Jesus Christ.

DIOCESAN PLANNING

Office of Pastoral Planning

The Office of Pastoral Planning assists the Bishop of Metuchen by promoting processes and habits of pastoral planning (praying and thinking about the actions of the body of Christ in a given place and time) throughout the parishes, deaneries, and diocesan ministries of the Diocese of Metuchen.

EDUCATION

Campus Ministry Apostolate - The Catholic Center at Rutgers

The Catholic Center at Rutgers provides a home away from home for the Catholic student community at Rutgers, The State University of New Jersey. Through a variety of activities, services and events, we offer a safe haven where students are able to grow in the knowledge and practice of the faith, experience a deeper sense of service to the community and come to a deeper understanding of their call to discipleship. Taking the New Evangelization of Pope John Paul II as our model, we prepare students for the work of spreading the Gospel not only at the University, but in their future communities as well.

Office of Pontifical Mission Societies (PMS)

The PMS assists the Bishop in his mission to evangelize all people, at all times, in all places. United with the Pope in his Societies' global outreach, we promote this local Church's awareness and connection with Christ's people worldwide, including His mission Church. We lend support to the Bishop in leading his flock to a greater realization that to be a baptized Catholic Christian demands being missionary.

Office of Schools

The Office of Schools assists the Bishop in providing opportunities for the people of God to be formed, informed and transformed into disciples of Christ through the ministry of Catholic school education.

FORMATION & LEADERSHIP

Office for Catechesis

The Office for Catechesis assists the Bishop in carrying out the definitive aim of catechesis which is to put people not only in touch, but in communion, in intimacy with Jesus Christ, through spiritual, pastoral and intellectual formation. (Inspired by Catechesi Traedendae, 5 and The National Directory for Catechesis)

Office of Evangelization

The Office of Evangelization is to raise the awareness level in the Diocese and in the parishes that evangelization is the essential mission of the Church and to provide resources, support, guidance, training and formation for this mission.

Office of Parish Leadership Formation

Through the development of open and collaborative relationships, the Office of Parish Leadership Formation assists pastors and pastoral staffs in the prayerful discernment, professional formation, formal authorization and continued support of lay ecclesial ministry for service to the People of God, according to the diverse and particular needs of parish life.

Office of RCIA (Rite of Christian Initiation of Adults)

To empower the parishes of the Diocese of Metuchen to full implementation of the Rite of Christian Initiation of Adults so that those who seek full reception into the Catholic Church, responding to their baptismal call, may be formed into a discipleship of Jesus.

Office of Youth & Young Adult Ministry

The Diocese of Metuchen Office of Youth & Young Adult Ministry accompanies and empowers those ministering to youth and young adults.

PASTORAL LIFE

Office of Family Life

The Office of Family Life seeks to share Christ's love and promote Catholic values throughout the life cycle by inspiring, consoling and empowering families and all who wish to enhance the quality of their life and spiritual growth through ministries that provide formation, enrichment, healing and prayer.

Office of Hispanic Ministry

The Office of Hispanic Ministry is a pastoral presence to the Hispanic/Latino people residing in the Diocese of Metuchen. We respond to the cultural/linguistic reality of these Catholic brothers and sisters in a creative way and aid them in any way possible so that they may hear, embrace and act in accord with the Gospel message in a spirit of collaboration and unity among themselves and with the greater Church community.

Office for Multi-Cultural Ministries

The Office for Multi-Cultural Ministries facilitates and provides pastoral care to immigrants and people of different cultures so that they may be able to fully participate in the life of the Church by means of worship, catechesis and social outreach. It also seeks to promote understanding and appreciation for the rich cultural diversity and ethnic religious traditions in the Diocese of Metuchen.

Office of Respect for Life

The Mission of the Office of Respect for Life is to build a culture of life in the Diocese of Metuchen by means of education, pastoral care, advocacy and prayer, thus helping to bring about a conversion of hearts and minds for a true appreciation and deepened respect for the life of every human being, at every stage and in every condition.

SOCIAL SERVICES

Office of Catholic Charities, Diocese of Metuchen

Driven by Catholic social teaching, Catholic Charities, Diocese of Metuchen, provides quality services with dignity and respect to the poor, vulnerable and all people in need, and partners with families and communities to improve the quality of life.

STEWARDSHIP & DEVELOPMENT

Office of Development

The mission of the Office of Development is to foster the practice of Christian stewardship encouraging all Catholics in the Diocese of Metuchen to partner with the diocesan church by becoming meaningfully involved in and financially supportive of its ministries.

Office of Stewardship

The mission of the Office of Stewardship is to inspire God's people in the Diocese of Metuchen to more fully live their baptismal call to discipleship by practicing stewardship as a "way of life".

TRIBUNAL

Office of the Tribunal

The Marriage Tribunal of the Diocese of Metuchen serves those whose marriages have ended in divorce, through a healing process that reconciles them with themselves, their families, the Church, and above all, with the Lord.

VICAR GENERAL

Office of Child & Youth Protection

Office of Child and Youth Protection assists the Bishop of Metuchen with the obligation to create and maintain safe environment for children and young people throughout our diocesan community.

Office of Communications & Public Relations

The Office of Communications serves the Bishop by advancing his vision of the Diocese, promoting the ministries, programs, and activities of the Diocese to all its publics through the Catholic Spirit, the official newspaper of the diocese and other media. The Communications Office collaborates with and provides support to diocesan offices, parishes and schools, and its director serves as the spokesperson for the diocese.

Office of Internal Audit

The Internal Audit department assists the Bishop of Metuchen in his role as administrator of the temporal goods of the Diocese by providing independent, objective assurance and advisory services designed to add value and improve the Diocese's operations and governance.